

# Oakwood University Inc. Capability Statements (Government)

**Corporate Structure:** Historically Black College/University (HBCU)

**NAIC Codes:** 541511, 541611, 518210, 541513, 541519,  
541512, 541712, 517110, 611310

**SIC Code:** 8221

**CAGE Code:** 5N399

**DUNS Number:** 07-209-5326

**Certificates and Registrations**  
Corporate Structure – HBCU, 501 c3  
SAM – registered  
ISO 9001-9008 certified

**Contact Us:** Oakwood University Office of Sponsored Programs  
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# Capability Statement

## Government Capabilities

### Core Competencies

- Contract Acquisition and Management
- Faculty Scientific Research (Subject Matter Experts)
- Student Interns in STEM and Business
- Engineering and Information Technology support
- Technical Training and Help Desk Support
- Human Resource Management & Assessments
- Health Care Management

### Past Performance

- Ranked 27 of 103 HBCU institutions (US NEWS and World Report 2009)
- HONDA Campus All-Star Champions for 2008 and 2009
- NASA's first HBCU Mentor-Protégé 2009
- SAIC's HBCU of the year 2009 and 2011
- Achieved University status January 2008
- Oakwood's first MA Degree in Pastoral Studies 2008
- Ranked in the top 10% of U.S. Colleges who send minorities to Medical and Dental School

### Expertise

- Oakwood offers more than 47 course offerings
- Adult Degree Completion Program (LEAP) Continuing Education
- Microsoft Certifications (MCSE, MCSA), A+, Net+, Security+
- Accredited by the Adventist Association of the Department of Education of the General Conference of Seventh-day Adventists

# Oakwood University Inc.

## Capability Statements

### (Contract)

**Corporate Structure:** Historically Black College/University (HBCU)

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**POC:** 256-726-7495  
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# Capability Statement

## Contract Capabilities

### Core Competencies

- Contract Acquisition and Management
- Faculty Scientific Research (Subject Matter Experts)
- Student Interns in STEM and Business
- Engineering and Information Technology support
- Technical Training and Help Desk Support
- Human Resource Management & Assessments
- Health Care Management
- Project Management
- SAP Financials Programming
- CISSP Certified
- CYBER Security

### Past Performance

- SAIC/NASA/UNITeS
- SAIC/NASA/NICS
- SAIC/NASA/EAST
- TEC-MASTERS-/mentor Protégé

### Differentiators

- Determination to be responsive, deliver on time, on budget
- Great communication relationship with our Clients
- Spiritual attitude
- IOS 9001-9008 Certified

### Expertise

- Contract Management experience
- Communication skills
- PMP Certified
- CISSP Certified
- Experience in CYBER Security
- Government Contracting
- Help Desk Support
- Recruiting, Staffing and Sourcing

# Oakwood University Inc.

## Capability Statements

### (Faculty)

<b>Corporate Structure:</b>	Historically Black College/University (HBCU) 501(c)3
<b>NAIC Codes:</b>	541511, 541611, 518210, 51513, 541519, 541512, 541712, 517110, 611310
<b>SIC Code:</b>	8221
<b>CAGE Code:</b>	5N399
<b>DUNS Number:</b>	07-209-5326
<b>Certificates and Registrations</b>	CCR - registered ORCA - registered ISO 9001-9008 certified
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# Capability Statement

## Faculty Research Capabilities

### Core Competencies

The Office of Research and Grants administers the research efforts and sponsored projects within Oakwood University. All externally-funded projects are managed according to institutional policies and the award criteria of the sponsor. The university's faculty members are engaged scholars who maintain a focused research agenda. Listed below are selected research faculty and their research capabilities:

- **F. Benjamin:** Empirical and Practical Theological, Contextual Theology; Contextual Theological Hermeneutics; Integration of Faith and Learning; African Diaspora Religious Studies
- **T. Brown:** Analyzing and Exploring the Roles, Responsibilities and Relationships of Chief Financial Officers; Examining Leadership and Management Practices; Studying US Based Multi-National Corporations (MNCs) in Jamaica and Africa; Evaluating HBCU Department and Business Scholars' Intellectual Capital in Africa
- **H. Burton:** Faculty Acceptance and use of Course Management Systems in HBCUs
- **S. Chama:** HIV/AIDS – Impact on Young People; Poverty and well-being; Human Rights and Program Design for Vulnerable Children Affected by HIV/AIDS; International Social Work/Global Development
- **P. Cook:** Mentoring AA Psychology Students and Graduate School Application: A Qualitative Study; The Relationship Between Student Persistence, Classroom Technology and Test Performance
- **M. Garvey:** Childhood Obesity; Minority Health & Wellness Disparities; Health & Wellness; Healthy Lifestyles; Physical Rehabilitation; Children & Family; Faith & Learning
- **E. Henry:** Health Education; Preventive Care
- **K. LaiHing:** Analytical Chemistry; Physical Chemistry; Nanotechnology for Drug Delivery and New Materials
- **S. London:** American Religious History; History of the Seventh-day Adventist Church; African-American History
- **J. Mbyirukira:** Educational Administration; English Linguistics
- **M. Mbuguje:** Critical Thinking
- **O. Otieno:** Chemical Ecology; Insect-plant Interactions; Natural Resource Management; Invasive Species
- **D. Patel:** Organic Chemistry; Physical Chemistry; New Nanomaterials for High Power Fiber Lasers; Spectroscopic Studies of New Lasing Nanomaterials
- **P. Pollard:** Advanced Evaluation and Statistics; Measurement; Research Design; Community Nutrition; Dietetics
- **O. Ramirez:** Mental Health; Spirituality and Religiosity; Epidemiology; Sexual Practices
- **D.R.A. Ranatunga:** Aggregation and Transformation of Metal-based Nanoparticles in the Environment; Environmental Chemistry; Speciation of Toxic Heavy Metals;

Characterization of Modified Mineral Surfaces Using Spectroscopic Methods;  
Computational Chemistry of Organometallic ions with electron-deficient metal centers

- **Randriamahefa:** Bioinformatics; Retinoblastoma (Rb) in Acinar Cells of Transgenic Mice; Nanotechnology in the Treatment of Methicillin-resistant *Staphylococcus aureus*
- **P. Sawyers:** Integration of Faith and Learning; Spiritual Significance of Gender; Spiritual Development
- **Y. Sovyanhadi:** Cancer Therapeutics; Nutritional Medical Therapy
- **V. Turner:** Leadership: Impact of Effective Practices; Race & Racism: Costs; Teaching and Fostering Leadership Skills in Adolescents
- **E. Vanterpool:** Microbiology & Molecular Genetics; Microbial Pathogenesis
- **A.G. Volkov:** Biomimetics; Nanoscience; Smart Materials and Structures; Biosensors; Bioinspired Engineering; Biophysics; Plant Electrophysiology; Interfacial Phenomena
- **J. Williams:** Race and Identity in Latin America; Blended Families in Latin American vs. Blended Families in North America

## Past Performance

“Oakwood is consistently recognized by national media, business and educational associations. US News and World Report ranks it perennially among the nation’s “Best Colleges,” both in terms of the “Historically Black Colleges and Universities” (HBCUs) and “Regional Colleges/South” categories; the magazine also ranks Oakwood among the top ten HBCUs with highest graduation rates. In its first-ever HBCU ranking, the September 2012 EBONY Magazine top-ranked Oakwood’s science program. Additionally, Oakwood is the nation’s fifth-ranked producer of undergraduate black applicants to medical schools, according to the Association for American Medical Colleges. Oakwood’s ISO 9001: 2008 designation distinguishes it as the first and only HBCU, as well as the first and only Alabama and/or SDA higher education institution, so qualified.” (Our History, [www.oakwood.edu/about-ou/our-history](http://www.oakwood.edu/about-ou/our-history))

## Expertise

- Accredited by the *Adventist Accrediting Association of the Department of Education of the General Conference of Seventh-day Adventists*.
- Oakwood University is accredited by the Commission on Colleges of the *Southern Association of Colleges and Schools* to award associate, baccalaureate and masters degrees.
- Oakwood offers programs accredited by:
  - Association of Collegiate Business Schools and Programs
  - Commission on Accreditation for Dietetics Education
  - Council on Social Work Education
  - National Council for Accreditation of Teacher Education
  - National League for Nursing Accrediting Commission
- Oakwood University offers programs approved by:

- Alabama Board of Nursing
- Alabama State Department of Education
- Adult Degree Completion Program (LEAP) Continuing Education
- Microsoft Certifications (MCSE, MCSA), A+, Net+, Security+



# Capability Statement

## Oakwood University Physical Plant

### Core Competencies

- Commercial landscape design, maintenance, and irrigation systems
- Computerized warehousing and inventory control
- New construction project management and consultation
- Building automation systems design consultation
- Commercial building maintenance and construction make-ready
- Physical plant maintenance and preventative maintenance system design
- Logistics operations and management – commercial office moves, hot-shot delivery, etc.

### Past Performance

- 2010 Mayor’s Beautification Award winner out of 249 entrants – highest award given
- Mayor’s Beautification Honor Roll - 14 years in a row
- Management of campus warehouse and inventory system
- Major campus construction and restoration project management
- Diversified building maintenance for a campus skating rink, gymnasium, office buildings, dormitories, classroom buildings, dining facilities, and executive suites
- Commercial lighting installation and repair

### Differentiators

The Oakwood University Physical Plant Department is a well-rounded, experienced, and diversified workforce that provides its services with a servant-leadership approach. The goal is to provide seamless services with an attitude of humility and care. This is uncommon in the industry.

### Expertise

Employees within the department have the requisite certifications, licenses, academic training, and experience at the journeyman’s level and above. Documentation can be produced upon request.

# Capability Statement

## Oakwood University Transportation

### Core Competencies

- Shuttle bus routing design and management for higher education and major business complexes
- Commercial vehicle preventative maintenance planning – coaches, shuttle buses, cars
- Hot-shot delivery
- Specialized transportation planning and operations – voucher systems, jitney, handicap, etc.
- Logistics – charter trip planning and coordination

### Past Performance

- Design of current on/off campus shuttle bus system based upon a time schedule that coincides with class times, late night events, and ADA requirements
- Design a preventative maintenance program for the campus' diversified fleet inclusive of coaches, shuttle buses, vans, cars, golf carts, and police vehicles
- Perform pick-up and delivery of packages on and off campus
- Designed taxi voucher system for students needing specialized infrequent transportation
- Assist departments with planning national and international charter coach trips
- Provide coach services for campus departments and groups

### Differentiators

The Oakwood University Transportation Department is staffed by drivers who excel at customer service. The goal is to take a concierge approach that is holistic in meeting the needs of clientele.

### Expertise

All drivers are state licensed with the appropriate endorsements. Several drivers have charter authority in the United States and Canada.

# Capability Statement

## Oakwood University Public Safety

### Core Competencies

- University and K-12 disaster planning and consulting
- University and K-12 risk and vulnerability assessments
- Certified defensive tactics training – RAD, PPCT & SSGT Vanguard I & II
- Public Safety leadership training and consulting
- Active Shooter survival training
- Special event planning training and consultation – faith-based, Higher Ed, K-12
- Law enforcement / security policy and procedure development
- Mass transit security, law enforcement, and anti-terrorism

### Past Performance

- Disaster planning presentations and consultations for universities & K-12 environments
- Development of emergency operations and continuity of operations plans for Higher Ed.
- Disaster relief grant writing (DR-1971)
- Disaster planning conference presentations to a broad audience throughout the USA
- Department deployment for presidential declared disaster (DR-1971)
- Special event planning for demonstrations, major convocations, and dignitary visits

### Differentiators

The Oakwood University Police Department is a full-service police department with a broad breadth of knowledge, expertise, and certification in Emergency Management and Homeland Security which is unique for law enforcement.

Department personnel have established strong ties with the Huntsville – Madison County Emergency Management Agency, Alabama Emergency Management Agency, FEMA Region IV, and FEMA headquarters that have resulted in the Oakwood University receiving training and equipment resources.

### Expertise

Department personnel have the requisite years of experience and training in the core competency areas, and they maintain certifications in the following specialties:

- Security Management board certification (CPP) from ASIS International
- Professional Continuity Practitioner certification from FEMA

- Online instructor certification (D2L) from the Texas Education Coordinating Board
- Certified Alabama Emergency Manager certification from AAEM
- Rape Aggression Defense (RAD) instructor certification from R.A.D. Systems
- Pressure Point Control Tactics (PPCT) instructor certification from TEEX
- Strategic Self-defense & Grappling Tactics (SSGT) instructor certification from Triad Martial Arts, Inc.

# Capability Statement

## Accounting Department

### Core Competencies

- General ledger services: Accounts payable, fixed assets, accounts receivable, month-end close
- Compilation and analysis of financial statements
- Grants and Contracts Financial Management
- Financial Reporting
- Audit preparation
- Financial planning: Planning and budgeting of existing and new projects
- Reconciliation of bank accounts
- Training solutions: Travel, accounts payable, purchase card, budgeting, financial reporting
- Implementation of accounting/enterprise resource management systems
- Accounting process reengineering

### Past Performance

- SAIC financial management as a subcontractor
- Two Jenzabar administrative system software implementations
- Unqualified audits
- Federal reporting to NIH, HHS, Dept of Ed, DOD, NSF
- Monthly sales tax and quarterly 941's reporting
- Development of online travel solution
- Automated requisition, purchasing & accounts payable process

### Differentiators

- Low risk A-133 audit status
- History of unqualified audits
- Strong contract and grant financial management
- Superior customer service: Service based on customer needs and satisfaction

### Expertise

Department personnel have the requisite years of experience and training in the core competency areas and hold the following degrees and certifications:

- Bachelor's degrees in Accounting
- Master's degrees in Accounting
- Master's degree in Project Management
- Grants management certification
- Contracts Management certification

# Capability Statement

## Office of Revenue Management

### Core Competencies

- Management of Student Financial Data
  - Authorizing Student Refunds
  - Reconciling Subsidiary to General Ledger
  - Counseling on Financial Obligations
  - Collecting on Accounts
- Cash Management
  - Receipting, Depositing and Reconciling AR revenue
  - Posting Financial Aid to Student Ledger
- Statement Processing and Reporting
  - Processing Tuition Statements
  - Billing and Invoicing

### Past Performance

- Automated Telephone Attendant for account inquires, payment, and refunds
- Universal Batch Posting Processor
- Reduction of Cohort Default Rate (Orientation seminars for financial literacy conducted)
- Automation of Holds Preventing Transcript Release
- Increase in collections using a collection tool - Cybercollect

### Differentiators

- Exceptional Customer Service
  - 24/7 automated service
- Options to minimize cost through Financial Literacy resources, SALT, ASA.
- Electronic notification of account status

### Expertise

- American Banking Association Certificate
- Advance degree in Business Management
- Degrees in Organization Management
- Customer Service Certification
- Accounts Receivable Certification
- Bilingual Expert – Spanish
- Consultant - MCDBA

# Capability Statement

## WJOU/Oakwood University Annual Health Fair

### Core Competencies

- Radio marketing & production
- Design and implementation of community engagement partnerships programs
- Faith based development & implementation of special events
- Digital and analog production capabilities
- Remote broadcast capabilities
- Ability to coordinate health marketing community engagement events with health related departments at Oakwood University

### Past Performance

- Development and implementation of annual community health fairs
- Implementation of Angels Among Us community service campaign
- Production and broadcast of community public service announcements
- Successful design of marketing materials for a media engagement project

### Differentiators

WJOU-FM/ Oakwood University is a non-commercial Christian broadcast facility that has established long term community partnerships with Huntsville's community organizations and businesses. The WJOU/Oakwood University staff is uniquely qualified to design health promotions programs and implement these programs that encourage strong community partnerships and participation in the station's media engagement projects.

### Expertise

- Effective event marketing through radio promotions and advertising
- Development of community partnerships through media engagement activities
- Development and production of on-air marketing radio spots
- Design of corporate marketing sponsorship packages
- Design of a corporate sponsorship strategy
- Effective coordination of community organizations and corporate participation in media engagement activities

# Capability Statement

## WJOU

### Core Competencies

- News and information dissemination to Oakwood University, Huntsville, AL and Tennessee Valley community at large
- Emergency Alert System (EAS) broadcast designation for disaster warnings
- Training in radio broadcasting and production
- Digital and analog audio production
- Radio production and dissemination systems design
- Development of community relations activities
- Radio management consulting
- Broadcast engineering consulting
- Non-commercial radio fundraising and marketing

### Past Performance

- Installation of new production and broadcast equipment
- Implementation of on-air fundraising initiatives
- Development and implementation of successful media engagement activities including an annual health fair and holiday giving program
- Over 8,000 hours of radio and internet programming annually
- Training of students in radio broadcast and production
- Dissemination of information about university and community programs

### Differentiators

WJOU-FM has served the Huntsville Community and Oakwood University for over 35 years. The stations broadcast signal covers the entire Huntsville metro market with a broadcast radius of 30 miles. WJOU-FM continues to be one of the most effective outreach components of Oakwood University. Along with its community outreach objectives, station personnel have trained hundreds of students in radio broadcasting and audio production.

### Expertise

- 1st Class Engineering Certification
- Media Engagement certification
- Design & implementation of on-air fundraising and marketing programs



- Radio program production
- On-line streaming of radio programming
- Design and maintenance of radio website applications
- Radio advertising and marketing
- Radio on-air and production training
- Design of corporate marketing sponsorship packages
- Design of a corporate sponsorship strategy
- Effective coordination of community organizations and corporate participation in media engagement activities

# Capability Statement

## Information Technology

### Core Competencies

- 10Gb fiber optics network IT Infrastructure
- Internet access 900Mb bandwidth
- Wireless network with 350 access points
- Secure network environment
- Power backup generators support telecom and data centers
- Qualified technical support personnel
- Technical service center
- Enterprise Resources Planning administrative system
- Telecommunications system supports over 1700 extensions
- Video production and streaming services
- Closed circuit cable television system
- Software applications training
- Technology Training Lab

### Past Performance

- Telecom & Data centers maintains 24/7 operations includes during major power outages.
- Technical support personnel regularly maintain at least 1000 end-users equipment such as desktops, laptops, servers, and printers.
- Telecom Call Center handles approximately 500 calls on a weekly basis.
- Network infrastructure maintains 99.999% uptime
- Supports classrooms audio visual equipment
- Develops end-users on software applications usage such as Microsoft Office Professional, Adobe Acrobat Pro XI, Windows 7, and Basic Computer.

### Differentiators

Oakwood University Information Technology initiates the delivery of high quality, reliable and responsive technology support for the institution that enhances the goals of teaching and learning through technology leadership. The university has undertaken many projects to develop IT services and support for the campus. These projects framed the basis for many of today's information technology strengths which include; campus fiber optics infrastructure, 10GB backbone network infrastructure, wireless network infrastructure, Enterprise Resource Planning (ERP) system, Internet access bandwidth, student computer labs, instructional media technology classrooms, technical support service center, campus telephone PBX system, and power backup generators.

## Expertise

IT support personnel have over 100 years of combined experience. Many of the staff acquired specialized certifications. Listed are some of the specialized certifications:

- CompTIA: A+, Network+, Security+
- Network Security Certified Professional
- Microsoft Certified Systems Administrator
- Microsoft Certified Systems Engineer
- Microsoft Certified Professional
- Microsoft Office Specialist
- Microsoft A+ Hardware & Software
- Adobe Certified Expert in Acrobat Pro XI
- Certified Fiber Optics Installer

# Capability Statement

## Administrative Systems

### Core Competencies

- Data center operates 24/7
- Enterprise Resource Planning system
- Data processing automated
- Centralized database management
- Document imaging system
- Data recovery plan
- Power backup generator data center

### Past Performance

- Supports institution's academic and business operations
- Maintain student services technology support
- Developed dashboard reporting system
- Supports mobile phone apps services
- Integrated time management system
- Implemented degree audit module

### Differentiators

Jenzabar is the campus Enterprise Resource Planning (ERP) software system that is used to automate the processes and resources of the institution. Jenzabar system operates 24/7 providing information for end-users. The ability to deliver exceptional customer service results directly from personnel knowledgeable technical skills. The Administrative Systems department develops and implements new processes to maintain the institution's operations. The staff regularly enhances their knowledge base to improve the support for the university.

### Expertise

- Personnel earned master's degree in Computer Science
- Microsoft Office Certified
- SQL Server 2008 administration Certification
- SQL Programming And Relational Database Certification
- ASP.NET 3.5 Certification
- HP-UX System Administrator Certification
- Informix Database Certification 2456578378

# Capability Statement

## Social Work Department

### Core Competencies

- Prepare competent, ethical, Christian social workers who are committed to integrating their faith as the foundational and motivational influence for effective intervention with diverse client systems of various sizes including the Black Diaspora.
- Prepare students who are committed to utilizing the professions knowledge, values, and skills to strengthen practice implementation that will support and/or enhance the social and economic well-being of clients.
- Prepare students to apply effective critical thinking skills for problem-solving, promotion of social justice and human rights within a world of global diversity, difference, and oppressive forces that impact marginalized populations.
- Prepare students to identify and apply the content, context, and breadth of the human development and behavior experience within practice.

### Differentiators

- Domestic violence awareness training with the Faith community presentations (local, national and international)
- Marriage and family presentations for faith community
- Grant writing for mental health initiatives and community education
- Child Welfare training for community
- HIV/AIDS research Initiatives and community education
- Educational consultants/committee members for social work programs at other universities and local social welfare organizations (participation in Council on Social Work Education Commission on Accreditation, Alabama A & M Social Work Advisory Council and Quality Assurance for the Madison County Department of Human Resources)

### Expertise

- Children Youth and Families
- Child welfare (Child protection)
- Community development and empowerment
- Social policy and program development
- Clinical Social Work (Individual and group therapy)
- HIV/AIDS research
- Poverty and Human Rights
- International social Work
- Cultural competence

- Domestic violence prevention and awareness in the African American and faith community
- SQL Programming And Relational Database Certification
- ASP.NET 3.5 Certification
- HP-UX System Administrator Certification
- Informix Database Certification 2456578378

# Capability Statement

## Department of Nutrition and Dietetics

### Core Competencies

- Prepare students with the foundation knowledge and skills to be members of the health care team
- Address the nutritional needs in health promotion and disease prevention of a multi-cultural society
- Monitor the nutritional content of the American food supply
- Define and help to alleviate nutritional problems throughout the world
- Collaborate with other health professionals in promoting health and well-being for all ages

### Past Performance

- Planning health promotion and nutrition conference presentations for community and faith-based organizations throughout the USA, Canada and the Caribbean
- Vegetarian seminars and food demonstration
- Food, nutrition science, and health promotion research

### Expertise

- Registered Dietitians with Doctoral degrees in Public Health, specializing in health promotion and Membership in Academy of Nutrition and Dietetics
- Pediatrics (Head Start Program: Women Infants and Children, CDR-Childhood and Adolescent Weight Management)
- Design and implement health promotion and nutrition education programs for the prevention and management of chronic lifestyle related diseases (obesity, diabetes mellitus, cancer, heart disease)
- Vegetarian Culinary Arts training certificate program
- Nutrition Entrepreneurship
- Food Service Management
- Corporate Wellness

# Capability Statement

## Department of Nursing

### Core Competencies

- Educator
- Service provider –primary, secondary, tertiary
- Counselor
- Health Promoter
- Care coordinator
- Client advocate
- Manager
- Supervisor
- Leader
- Public Health Advocate
- Researcher

### Past Performance

- Healthy lifestyles presentations and health fairs in local community and school.
- Advanced practice as pediatric nurse practitioner at local HEALS clinic’.
- Advance practice as psychiatric nurse practitioner in private practice.
- Management and organization of Fall Prevention Program at local senior centers.

### Differentiators

Qualified and credentialed faculty are sufficient in number to support the baccalaureate degree in nursing program. All have completed a Masters in Nursing, three have completed their doctorate and two are pursuing doctoral studies to be completed within the upcoming school year.

### Expertise

Department personnel have the requisite years of experience and training in the core competency areas and they maintain expertise and license as a Registered nurse in the following specialties.

- Adult Health
- Family Practice
- Psychiatric Nursing
- Pediatric Nursing
- Community Health
- Geriatric Health Issues
- Women’s Health Issues